Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
September 13, 2022

Present: Phil Raya, Vice President; Brian Jackman, Clerk; Pete Carlson, Member; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Celli Coeville, Chief Business Officer; Alyssa Wooten, Director of Special Education; Bertha Ramon, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:37 PM
b. Roll Call to Establish Quorum – all members were present
c. Approval of Agenda
d. Public Comment on Closed Session Items
MSA (Jackman/Carlson) – Approve the agenda as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

e. Closed Session Adjourn to Closed Session to discuss matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President
Pledge of Allegiance
Superintendent's Report

In Closed Session

MSA (Carlson/Wingo) - Approved personnel action for certificated employee #'s 12407, 12408, 12409, 12410, 12411, 12412, 12413 The Board also ,approved the personnel action for classified employee #'s 12414, 12415, 12416, 12417, 12418, 12419, 12420, 12421, 12422, 12423, 12424, 12425, 12426, 12427, 12428, 12429, 12430

Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

Superintendent's Report – Jim Bridges

Transportation- I'd like to begin with a quick transportation update. Our mechanic will finish up his last two hours of behind-the-wheel training to take his CHP test. In the next couple of weeks, he should be able to take and pass the test allowing him to drive the additional bus. We've been having an issue with bus number 11 and making it to Monticello on time each morning. And that's due to a couple of factors. One is that we've gotten some people with bus passes that are not using them. And so we sent a message last week, letting families know their child was not on the bus for three consecutive days. And that slot will be given to a student who is riding the bus or needs to ride the bus. And we are also considering moving the time up earlier now that the bus leaves at seven. We

don't want to move it earlier, but we may have to ensure that it gets there on time for school each day.

Food Services- Celli Coeville, Debbie Rogers, Director of Food Services, and I met with some of our food suppliers this week. To discuss adding more non-processed foods to our menus, as well as more healthy choices and some vegetarian items to our food menu and provide more diverse options for students and families.

COVID-19 update- This is breaking news. The Newsom administration removed their requirement for non-vaccinated employees. And so that provision that has been there for months, although it's not here for the general population, has been removed, which happened today. So moving forward, unvaccinated employees will no longer need to test weekly.

Construction Update- On August 31, we had our groundbreaking for Corral Hollow Elementary School. We had a great turnout of community staff and the board. Many significant changes have happened if you haven't been there since then. The site is now fenced, there's a construction trailer out there, and there's a bunch of large earthmoving equipment that's supposed to start moving tomorrow to begin grading the site and getting prepared to start putting foundations down. So that's a huge step forward in our process. And then one last fun thing that we did was we had to come up with two different mascots that had been put out. We had narrowed the field like we had four to start with. We narrowed it down to two that had something to do with the site. Coyotes are prevalent on the site out there of the school, and it used to be used as a national horse stable. We just put it out to Tracy Hills students and families within Tracy Hills. And by a 67% selection. I'm proud to announce that the Corral Hollow school will be the Corral Hollow Colts. We plan to start making T-shirts that will be available soon. We'll also be printing a large banner similar to the ones on school buses. And now that we have the construction fence up, we're going to put on all those banners and the logo on the school grounds.

Sports back at schools- I am excited to announce sports are back at the schools. We're going to be doing cross country, which we're adding this year as a new option, so there will be a fifth-grade league. And then we're going to have a sixth, eighth combined league; those are the age groups running the mile and being timed. Finally, we're going to have one championship. We've got a scoring system we're going to be doing. And we're looking to expand it down each year. We're hoping to get to kindergarten, which is our ultimate goal. There are competitions across northern California for students ages five through high school. And so we want to expand the program and be the first time we can include Monticello in sports in the district. So we're excited to have that as an opportunity to continue to grow that program within our district. We met with Charles Spikes when he came on board as vice principal of Hawkins and reached out to a few schools that we had included Lammersville was one, George Kelly was another, and then Discovery Charter as well. They want to rejoin our league, and we will expand soon.

III. PUBLIC COMMENT – No public comments

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting August 16, 2022
4.2 Warrants – August 2022
4.3 Financials – August 2022
MSA (Jackman/Wingo) approve the consent agenda as presented.
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Reports- ASB presidents

ASB president for Jefferson School Avni Gahonia- Good evening, board members and Dr. Bridges. My name is Avi, and I am ASB president of Jefferson School and the first seventh-grade president. The school year so far has been amazing because we have progressed so much from COVID, and we're finally able to do many more school activities. To kick it off. We were surprised with my Menchie's ice cream from MJ PFA on the first day of school. This was a great treat since it was a hot day, and it definitely got everybody into the school spirit; we were all busy moving around and adjusting to schedules, so you didn't want to put more on staff. But for September, we are fresh into college week. And we have already seen so much spirit as today was wear your first-period teachers, and tomorrow will be UCLA day for Dr. Bridges. Go Bears. ASB has been working on getting our first rally for the school year up and ready this Friday. With the amount of hustle we have done, this rally is definitely going to be one of the best. School sports have also started. Cross Country practice will be starting tomorrow. And all the volleyball teams have been made. Thank you all for listening, and hoping all the rest of your day is great.

ASB president for Tom Hawkins Violet Howard-Menteer- Within the last couple of weeks, we had our first ASB meeting and elected a president. Nice to meet you; I'm Violet Howard- Menteer. Our secretary is Alina Ahmadzai, and our treasurer is sixth grader Armand Sharma. We finished with a penny drive a week ago and have third grade in first place. In Second place, we have fifth grade, and third place went to first grade. Our total earnings went to HDFC for potential field trips and after-school activities throughout the year. The total amount was $5,271. For the coming events, we just finished turning in forms for volleyball and cross country, and that should be getting going here soon. Movie Night is this Friday at our school. It starts outdoors on Friday at 6:30 pm, which I don't think we've done in a while. And we're going to be showing The Bad Guys. Thank you.

Presenter for Traina School Jocelyn Maranon- Hi, I'm Jocelyn. Unfortunately, I'm not as prepared as these two girls. In leadership, we've been trying to come up with spirit days to show what we are into at our school. Our volleyball team has had a few practices, and our cross country teams have come together; they have a practice today.

ASB president for Monticello Makena Maloy- Hi, my name is Makena Maloy; I am in fourth grade. We have been having a lot of fun, and here are some fun spirit days. We had rainbow spirit day to help the kindergarteners learn their colors. On September 9, we added a social-emotional garden right in front of the school. Each grade has its own garden box filled with flowers. The fourth graders are growing pumpkins in their gardens. We have parent-teacher conferences on September 26 and tie-dye day in September. Thank you.

5.2 Student Enrollment -

Jim Bridges- I mentioned we were approaching 26 hundred students last month. Mr. Jackman did the math and agrees that we're over 2,600. So that's the first time in the history of our district that we've broken 2,600 students. Over the coming years, housing will continue to grow, but sales have slowed down radically in all subdivisions. Whether it be River Islands Mountain House, Ellis, or Tracy hills, all have come to a screeching halt, primarily due to interest rates increasing and property values declining. And they had not been declining in some hot markets, and now they're declining in those markets as well. So it will be an interesting ride these next few months, although we will still need the new school no matter what happens. And so that construction project is well underway.

VI. PERSONNEL SERVICES

6.1 Authorization to Hire Short-Term Employees

MSA (Wingo/Carlson) approve the Authorization to Hire Short-Term Employees as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0

Carlson, Wetherell
Jackman,
Raya, Wingo

6.2 Proposed MOU-2022-2023 Agreement for Consultation or Special Services
Jim Bridges- We've hired a fully certified RN nurse for the district. But she's completing her bachelor's degree right now, and she's got many years of experience as a nurse. California doesn't recognize you as a nurse that can serve as a school nurse unless you have a bachelor's degree. And so we're using our previous nurse to help us with some of those services. And we're contracted with the county office to provide some oversight for this nurse so that she can perform all the school nurse functions to help with special ed. cases, write medical plans, and things like that.

MSA (Jackman/Carlson) approve the Proposed MOU-2022-2023 Agreement for Consultation or Special Services with SJCOE Nurse

Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

VII. BUSINESS AND FACILITIES

7.1 Budget adjustments- August 2022
MSA (Wingo/Jackman) approve August 2022, Fiscal Year 22-23 Budget Adjustments as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

7.2 Jefferson School District Annual Budget 2022-23

MSA (Wingo/Carlson) approve the 2022-23 Jefferson School District annual budget
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

7.3 Statement of Reasons for Assigned and Unassigned Ending Fund Balances Above the

Minimum Economic Uncertainty Reserves, 2022-23

Jim Bridges- To clarify, when our budget was adopted in June as part of the El Cap process, this one document was not included and it was a legal requirement. And so the county caught that at some point. Mrs. Withington thought it was included, and it was not. And so she went back and prepared the document with the help of Ms. Coeville, and we had to bring it back. Luckily, the timing works out perfectly because I believe it's due to the county on the 15th or 30th. And so we had to bring it back, so this one document could be approved, and then Ms. Coeville will submit that to the county tomorrow, and our budget will be approved and legally recognized in California.

MSA (Jackman/Carlson) approve the statement of Reasons for Assigned and Unassigned Ending Fund Balances Above the Minimum Economic Uncertainty Reserves, 2022-23
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,

Raya, Wingo

7.4 2021-22 Unaudited Actuals

MSA (Carlson/Wingo) approved 2021-22 Unaudited Actuals

Ayes – 4Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

7.5 Sufficient Textbooks and Instructional Materials, Resolution 2022-09-01

MSA (Carlson/Wingo) approve the Sufficient Textbooks and Instructional Materials, Resolution 2022-09-01 as presented
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

7.6 GANN Appropriations Limit Resolution 2022-09-02

MSA (Wingo/Carlson) approve the GANN Appropriations Limit Resolution 2022-09-02 as presented
Ayes – 4 Nays – 0 Absent – 1Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

7.7 Consolidated Application for Funding (CARS) 2022-23

Jim Bridges- One difference in CARS is that the total funds have gone to Traina as a title one school. This is the first year we will split the funds between two school sites, Traina and Hawkins, as they also qualify for title one dollars. To clarify, we are not receiving additional funds; they will just be split between two sites.

MSA (Jackman/Carlson) approve the Consolidated Application for Funding (CARS) 2022-23 as presented
Ayes – 4 Nays – 0 Absent – 1Abstain – 0
Carlson, Wetherell
Jackman,
Raya, Wingo

VIII. BOARD DISCUSSION AND REPORTS

8.1 Items for the Next Board Meeting

Jim Bridges- Next month we will have the California school dashboard indicators as it is a requirement that we bring that to the board. We will also present CASSP results and schol safety plans.

ADJOURNMENT – MSA(Jackman/Carlson) 6:56pm

Respectfully submitted,

James W. Bridges
Secretary to the Board

Jefferson School District

Official Minutes of a Special Meeting
Of the Board of Trustees
September 23, 2022

Present: Phil Raya, President; Brian Jackman, Vice President; Pete Carlson, Clerk; Debbie Wingo, Member; Todd Wetherell, Member; Jim Bridges, Superintendent

In attendance: Emily Stroup, Director of Human Resources; Celli Coeville, Director of Business Services; Bertha Ramon, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 12:00 Noon
b. Roll Call to Establish Quorum – all board members were present
c. Approval of Agenda-
MSA (Wetherell/ Wingo) –
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Carlson Jackman
Raya

II. PERSONNEL SERVICES

2.1 Proposed New job Description and Salary Schedule Placement Procedure Nurse, Classified Hourly Range 300

Jim Bridges- To be a school nurse, you must have a bachelor's degree, even though this nurse has all the qualifications to work in any medical setting. She is working on her degree and can do some aspects of being a school nurse. However, we cannot pay her under that job classification even if we have supervision and she is working towards it. Therefore, we had to create another position. Mrs. Stroup created a secondary position, a slightly lower level position with the same pay.

MSA (Carlson/Wetherell) approved the Proposed New job Description and Salary Schedule Placement Procedure Nurse, Classified Hourly Range 300
Ayes – 4 Nays – 0 Absent – 1 Abstain – 0
Raya Jackman
Wingo

ADJOURNMENT – MSA (Wingo/Carlson) 12:08 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board